

## Manual 15

### Particulars of facilities available to citizens for obtaining information (Section 4(1)(b)(XV))

#### FACILITIES AVAILABLE FOR OBTAINING INFORMATION

S. No.	Place of Information Available	Nature of Information Available	Working Hours
1.	Principal's Office	College Admissions, Courses (UG & PG), Information About College and Hospital, Boys Hostel, Girls Hostel, College Departments, Faculty & Other Staff	9.00 - 4.00
2.	DMS Office	Various OPDs & IPD's, Investigations, Labor Room, Dispensaries, Surgery, DMS	8.00 - 3.00
3.	Administrative Office	Establishment, Accounts And Finance, Purchases, PWD Related Matters, Building & Land, Staff Salary, Tax, Pension,	9.00 - 4.00
4.	Library	Books Of Ayurved, Unani, Modern Medicine And Related Subjects, Ancient Hand Written Manuscripts	9.00 - 4:00
5.	Website	<a href="http://autch.delhi.gov.in">http://autch.delhi.gov.in</a>	
6.	Notice Board	Regarding Students, Exams, Results, Holidays, Vacations, Time table Etc.	-
7.	College Staff Notice Book	Time Table, Govt. & Delhi University Circulars, Holiday & Vacations, Call Of Meeting, Seminars, Conferences Etc.	9.00 - 4.00
8.	Information Centre At Hindustani Dawakhana , Ballimaran	Hindustani Dawakhana, Ayurvedic Rasayanshala, Mini Pharmacy, Multi Specialty Centre	8.00-1.00